

49th Annual General Meeting

NOTICE

Notice is hereby given that the **49th ANNUAL GENERAL MEETING** of the Trinidad and Tobago Manufacturers' Association takes place on:

Tuesday 12th April 2005
La Boucan Room, Hilton Trinidad & Conference Centre
Lady Young Road, Port of Spain
at 8:00 a.m.

Registration - 7:30 a.m. - 8:00 a.m.

AGENDA

1. Adoption of the Minutes of the 48th Annual General Meeting (*enclosed*)
2. Report of the Board of Directors 2004/2005
3. Auditor's Report 2004
4. Appointment of Auditors
5. Election of President, Vice-Presidents, Directors

Members are requested to confirm attendance no later than:
Tuesday 5th April 2005, advising us of their representative who would be eligible to vote.

NB: Only Financial Members are eligible to vote.

By order of the
Board of Directors

The AGM will be followed by a Breakfast in the Grand Ballroom, Hilton.
Tickets are available at the secretariat.



Board of Directors 2004

The Directors retiring are as indicated

Mr. Anthony Aboud	-	President	* (Retiring)
Mr. Paul Quesnel	-	1st Vice President	
Mr. Francois Mouttet	-	2nd Vice President	* (Retiring)
Mr. Glenn Castagne	-	Director	* (Retiring)
Mrs. Karen de Montbrun	-	Director	
Mr. Lyndon Guiseppi	-	Director	
Mr. Bruce Kaufmann	-	Director	* (Retiring)
Mr. David Matouk	-	Director	
Mr. Kelvin Mahabir	-	Director	
Mr. Krishna Narinesingh	-	Director	
Mr. Vincent Perreira	-	Director	* (Retiring)
Mr. Robert Tretsch	-	Director	



Election of Officers

49th ANNUAL GENERAL MEETING

Members are advised that the Annual General Meeting will be held on Tuesday 12th April, 2005 at the Hilton Trinidad and Conference Center.

In accordance with Article 9.5 of the By-laws of the TTMA, nominations are required to fill five (5) vacant positions on the Board of Directors.

Nominees' consent to nominations must be obtained and their signature must be affixed to the nomination form.

Nominees, their proposers and seconders must be members of the Association in good financial standing.

Nomination papers to fill the above vacancies are enclosed. According to Article 8.4 of the by-laws, nomination papers should be received at least thirty days prior to the date of the Annual Meeting. Therefore, members are asked to return completed nomination papers by **Friday 11th March, 2005 at 4:00 pm. Nominations received after that date cannot be considered.**

Please note that signatures of two (2) Ordinary Members and one (1) Associate Member are required for each nomination.

BY ORDER OF THE BOARD

Natasha Mustapha
Chief Executive Officer



Nomination Form

Address all forms to:

Natasha Mustapha, C.E.O. - PRIVATE & CONFIDENTIAL
Trinidad & Tobago Manufacturers' Association
Second Floor, TTMA Building
#42 Tenth Avenue, Barataria

Dear Sirs,

NOMINATION FOR BOARD OF DIRECTORS - 2005

I hereby submit the following nomination for election to the Board of Directors:

NOMINEE:.....

REPRESENTATIVE OF:.....

Signatures of two (2) Ordinary Members: -

(1)
{Individual's Name in Block Letters} {Signature}

Representative of:
{Ordinary Member's Company Name in Block Letters}

(2)
{Individual's Name in Block Letters} {Signature}

Representative of:
{Ordinary Member's Company Name in Block Letters}

Signature of one (1) Associate Member: -

(3)
{Individual's Name in Block Letters} {Signature}

Representative of:
{Associate Member's Company Name in Block Letters}

I accept the above nomination
{Signature of Nominee}

Date submitted:

Date received at the TTMA:

.....



Attendance Slip

The Trinidad & Tobago Manufacturers' Association
Second Floor, TTMA Building
#42 Tenth Avenue, Barataria
Tel: 675-TTMA (8862)
Fax: 675-9000

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Tuesday 12th April 2005
at 8:00 a.m.
La Boucan Room, Hilton Trinidad & Conference Centre
Lady Young Road, Port of Spain

Registration - 7:30 a.m. - 8:00 a.m.

COMPANY'S NAME.....

ORDINARY MEMBER

ASSOCIATE MEMBER

ELIGIBLE VOTER.....

N.B. Financial Members are allowed one vote per company.

NAMES OF ATTENDANTS:

(1)

(2)

(3)

(4)



Trinidad & Tobago Manufacturers' Association



The Board of Directors of
The Trinidad & Tobago Manufacturers' Association
cordially invites you to our

AGM Breakfast

Tuesday 12th April 2005
at 9:00 a.m. in the Grand Ballroom,
Hilton Trinidad & Conference Centre
Lady Young Road, Port of Spain

Financial Members: TT\$230.00 (Vat Inclusive)
Non-Financial Members: TT\$345.00 (Vat Inclusive)

Dress: Business Attire & R.S.V.P. The TTMA Secretariat, Tel: 675-TTMA



Trinidad & Tobago Manufacturers' Association